

**Check List to be furnished by the Bidder/Tenderer**

Procurement of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)

**Name of the Bidder:**

Tender No.0119/PA/2024

<b>Sl. No.</b>	<b>Whether the following Documents upload</b>	<b>Yes/No</b>	<b>Page No.</b>
1.	Details of EMD paid		
2.	Proof for exemption of EMD/MSME certificate uploaded (SMALL/MICRO)		
3.	Undertaking in non-judicial paper of value not less than Rs.100/-		
4.	All the Tender Documents should be signed and scanned copy uploaded		
5.	Schedule –B Questionnaire furnished		
6.	Schedule- C Declaration form given by bidder in their Letterhead		
7.	Non-Black List letter uploaded by Bidder in their Letterhead		
8.	Proof for PAN Card Uploaded		
9.	Proof for GST Registration Certificate Uploaded		
10.	Proof for GST Registration Certificate and Photo/Xerox copies of <b>FORM GSTR-3B</b> for the last 6 months (From August 2023 to January 2024) Or Last 2 quarterly returns (Form GSTR from July 2023 to December 2023)		
11.	Income tax returns Assessment last three years		
	2021-2022		
	2022-2023		
	2023-2024		
12.	Annual turnover for the last three financial years not less than the cumulative turnover of Rs.2.54 Crore. (Profit & Loss Account)		
	2020-2021		
	2021-2022		
	2022-2023		
	Grand Total		
13.	Past performance not less than Rs.84.67 Lakh for the past three financial years (for tender related items, Bill/ Invoice copies uploaded). <b>Purchase order copies will not be considered.</b>		
	2020-2021		
	2021-2022		
	2022-2023		
	Grand Total		

<b>Sl. No.</b>	<b>Whether the following documents upload</b>	<b>Yes/No</b>	<b>Page No.</b>
14.	Self Production Declaration Certificate of the Manufacturer in their Letterhead have been uploaded as per <b>Schedule-D</b> (Or) Sole Distributor/Dealer certificate for Dealership of the Tenderer Item by the Tenderer/Bidder obtained from the Manufacturer"s letterhead have been uploaded as per <b>Schedule-D</b>		
15.	Factory visit confirmation letter: If Manufacturer participates directly letter to the effect that they have No Objection for the Factory Visit to be Inspected by TANSI Officials to be uploaded in their Letterhead as per <b>Schedule-E</b>		
16.	Factory visit confirmation letter: If Sole Distributor/ Dealer participates in the tender a letter from the Manufacturer should be obtained in the letterhead for the Factory Visit to be Inspected by TANSI Officials to be uploaded in their Letterhead as per <b>Schedule-F</b>		
17.	Valid BIS Certification of IS:12823:2015 (Reaffirmed 2020) should be uploaded		
18.	Brand Name		

**Seal with Signature of the Bidder/Tenderer**





**TAMILNADU SMALL INDUSTRIES CORPORATION LTD., (TANSI)  
A-28, THIRU-VI-KA INDUSTRIAL ESTATE, GUINDY,  
CHENNAI, TAMIL NADU-600 032.**

**TENDER REF No. 0119/PA/2024  
(Through NIC Platform)**

1.	Scope of Supply	Procurement of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)
2.	(a) Quantity	As per Schedule-A
	(b) Period of Contract ( c ) Period of Supply	<b>Six months 10 days</b>
3.	Publishing date & time	<b>29.02.2024</b> at 5.30 P.M.
4.	Pre-bid meeting date & time	<b>04.03.2024</b> at 11.30 A.M
5.	Bid submission Starting date & time	<b>05.03.2024</b> at 11.00 A.M.
6.	Bid submission closing date & time	<b>14.03.2024</b> at 5.00 P.M.
7.	Bid opening date & time	<b>15.03.2024</b> at 11.00 A.M.
8.	Earnest money deposit (EMD)	Each tender must be accompanied by an EMD of <b>Rs.1,69,000/-</b>
9.	Security Deposit (SD)	By way of RTGS / NEFT / Bank Guarantee @ 5% on the contract value
10.	Method of submission of Tender	Two cover Open e-Tender System
11.	Tender Opening Venue	TANSI Corporate Office, A-28, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai-32 Phone :044-22501632 Fax :044-22500411

**Website for online bid submission: <https://tntenders.gov.in>**

**Seal with Signature of the Bidder/Tendere**

**INSTRUCTIONS TO TENDERERS FOR e-TENDER No.0119/PA/2024**

1. This e-Tender is for the Procurement of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) of **Schedule-A** enclosed.
2. The provisions in the Tamil Nadu Transparency in Tender Act 1998 and Tamil Nadu Transparency in Tender Rules 2000 and subsequent amendments are applicable to this tender.
3. For Manufacturer / Sole Distributor/Dealer,  

If the Tenderer/ Bidder is a Manufacturer of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020), **SCHEDULE-D** should be uploaded, otherwise the tender will be summarily rejected.

If the Tenderer / Bidder is a Sole Distributor/Dealer of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020), **SCHEDULE-D** should be uploaded, otherwise the tender will be summarily rejected.
- 4 This e-Tender is a two cover system, one is for technical and another is for price bid. All the pages of tender documents should be signed and uploaded.

**5 RIGHTS OF TANSI**

Notwithstanding anything contained in this specification, TANSI reserves the right to:-

- i. Accept the lowest tender Order either all items or few items.
- ii. Revise the quantities at the time of placing orders to the extent of 25% upward or downward either way of the requirement as indicated in the Tender Specification.
- iii. Reject / Cancel any or all the tenders without assigning any reason thereof.
- iv. Split the Tender Quantity and place orders on one or more than one Firm to meet the delivery requirements.
- v. Relax or waive or amend any of the conditions stipulated in the Tender document, wherever deemed necessary in the best interest of the TANSI.
- vi. Award of Parties tendered Item(s) at the same price and conditions during the pendency of the Purchase Order after Financial Bid Opening.
- vii. Losses, if any, sustained by TANSI, by the Tenderer who pleads in-ability to supply, and backs out of his obligation after award of contract, the Security Deposit paid shall be forfeited.
- viii. Cancel the orders / Quantities for not keeping up the schedule period / quality work.

- ix. Do spot inspection of the premises of the successful Tenderer/Bidder if necessary before issue of the Purchase Order.
  - xi. Bidders/Tenderers are requested to indicate their reasonable offers, otherwise reject without assigning any reason of the Bidders/ Tenderers unreasonable/ abnormal rates.
- 6 The Bidder/Tenderer who are black listed by Government Departments / Government Undertakings and legal proceedings pending before the Courts are not eligible to participate in Tender.
  - 7 The proprietor of the firm or his authorized official personnel only should correspond all the letters/ documents relates to finalization of Tender.
  - 8 The rate should be furnished by the Bidder/Tenderer for the items as per Schedule-A.
  - 9 The rate for supply of Pre-laminated (BSL)particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) should be offered bifurcating Basic cost, GST, Other Statutory payments and thereby arriving the total cost Bill of Quantity (BoQ).
  - 10 The GST Registration Certificate, PAN Card copy, Income Tax Certificate and Aadhaar Card should be uploaded.
  - 11 GST monthly returns (Form GSTR-3B from August 2023 to January 2024) / Last 2 GST quarterly copies returns (Form GSTR from July 2023 to December 2023) should be uploaded while offering rate through e-tender. Claim of GST will be admissible at the applicable rates at the time of supply.
  - 12 Income Tax Returns for the last three years should be uploaded ( 2021-2022, 2022-2023 and 2023-2024).
  - 13 Annual Accounts for the financial year 2020-2021, 2021-2022 and 2022-2023 duly audited should be uploaded. In case audited financial statements for the year ending 31.03.2023 is not available or audit is under process tentative Profit & Loss A/c & Balance Sheet certified by Chartered Accountant in Practice, should be uploaded.

- 14 Necessary documentary evidence for certification if any available for the quoted items should be uploaded with the tender.
- 15 The offer is valid for 180 days from the date of opening of e-tender.
- 16 Bidder should pay **Rs.1,69,000/-** [Rupees One Lakh Sixty Nine Thousand Only] towards Earnest Money Deposit [ EMD ] as follows:

The EMD Specified above should be remitted only through RTGS / NEFT mode by crediting to TANSI's account 24 Hrs. before stipulated closing time of tender

TANSI A/c. Name : TANSI, Guindy, Chennai-32.  
Current Account No. : 0917214000007, MICR No. 600015041  
Name of the bank : CANARA BANK, T. Nagar, Chennai-600 017.  
IFSC code : CNRB0000917  
Branch Code : No.0917

The Scanned Copy of the e – Receipt duly reflecting the UTR Number should be uploaded. The EMD amount received after the time prescribed will Summarily be rejected.

The EMD will not carry any interest.

The EMD will be refunded to the unsuccessful Bidder on application to, "The General Manager, TANSI Corporate Office, Guindy, Chennai, Tamil Nadu-600 032, after intimation of the rejection / non- acceptance of their tender".

Bidders Exempted from the making payment of **Earnest Money Deposit.**

- a) The Micro Enterprises (Investment upto Rs.1.00 crore and Turnover upto Rs.5.00 crore) and Small Enterprises (Investment upto Rs.10.00 crores and Turnover upto Rs.50.00 crore) located within State of Tamil Nadu are exempted from payment of Earnest Money Deposit against the production of a copy of Udyam Registration Certificate or any other valid registration certificate / proof as Notified by the Government of India in respect of the items manufactured by them.
- b) The tenderers who does not hold the above certificates containing the manufacturing item for which the tender hereby called for, are not exempted from the payment of Earnest Money Deposit and they should remit the Earnest Money Deposit through RTGS/NEFT mode to TANSI.

- c) The Micro and Small Enterprises located outside Tamil Nadu and registered with the Udyam Registration Certificate or any other valid registration certificate / proof as Notified by the Government of India in respect of the items manufactured by them.
- d) Public Sector Undertakings and Corporations owned by the Central Government / State Government are also exempted from the payment of EMD amount on production of Udyam Registration Certificate or any other valid registration certificate / proof as Notified by the Government of India in respect of the items manufactured by them.
- e) The MSME who holds Udyam Certificate or related certificate defined above should also upload the undertaking as per Annexure-I.

The Earnest Money Deposit made by the Bidder will be forfeited if the Tenderer,

- a) Withdraws his tender or backs out after opening.
  - b) Withdraws his tender before the expiry of validity period stipulated in the Specification or fails to remit the security deposit.
  - c) Violates any of the provisions of the Regulations contained herein.
  - d) Revises any of the terms quoted during the validity period.
  - e) Gives false particulars / documentary evidences in **Schedule-B**.
17. The tenderers shall produce their offers by filling up the Questionnaire Form (Schedule-B) and Declaration Form (Schedule-C) without any omission and the offers not uploaded with Questionnaire Form and Declaration Form shall be summarily rejected.
18. All the required documents should be uploaded along with tender documents.
19. Each and every page should be signed and sealed by the Authorized person and should be uploaded e-Tender.
- 20.** The supplier should produce tender related items Invoice /Bill copies (Format enclosed) for value not less than Rs.84.67 lakh for the Past three years as an evidence for Cumulative Performance (2020-2021, 2021-2022 and 2022-2023). **Purchase order copies will not be considered.**
21. The supplier should produce proof for Cumulative Turnover for the last three year (2020-2021, 2021-2022 and 2022-2023) value not less than of Rs.2.54 Crore. This should be certified by a Chartered Accountant in practice furnishing UDIN by the Auditor with seal and signature.



22. The successful Tenderer/Bidder shall enter into an agreement with TANSI within 15 days from the date of issue of Purchase Order in a prescribed form.
23. The successful Tenderer shall pay Security Deposit at 5% of Contract Value through RTGS/NEFT mode of payment of TANSI as follows:
- |                     |   |   |
|---------------------|---|---|
| TANSI A/c. Name     | : | TANSI, Guindy, Chennai-32.              |
| Current Account No. | : | 0917214000007, MICR No.600015041        |
| Name of the bank    | : | CANARA BANK, T. Nagar, Chennai-600 017. |
| IFSC code           | : | CNRB0000917                             |
| Branch Code         | : | No.0917                                 |
24. In lieu of Security deposit by Bank remittance, the successful Tenderer may produce Bank Guarantee for the value of security deposit from any Authorized Bank and the Bank Guarantee shall be returned on expiry of Six months as a guarantee period from the date of last supply effected by the Supplier.
- a) The Security Deposit shall not carry any interest and the Security Deposit/ Bank Guarantee shall be refunded/returned on expiry of Six months from the date of last supply effected by the Supplier.
25. TANSI officials shall make factory inspection of the successful Tenderer/ Bidder during which officials of the manufacturing company should provide all the documentary evidence in respect of manufacturing process.
- a) **Considering the conformity of the quality, if necessary TANSI Officials will visit the factory of the Manufacturer/ Sole Distributor/ Dealer before opening the financial bid of the eligible bidders.**
26. The Samples of "L1" Bidder will be tested at Government Lab by TANSI at Bidder's cost against relevant standard requirement by the Laboratory.
27. TANSI officials shall also visit the office of the Successful Tenderer/ Bidder for the inspection of the relevant documents as to its capability to supply the required quantities as per Rate Contract basis.
28. Delivery of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020).

29. The supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) should be delivered as per the indents of the TANSI Units and the supply should be effected in **10 days** from the date of TANSI Units indent during the working hours and for carrying out the delivery on holidays, prior permission should be obtained from the concerned Unit Officers.
30. The supplier is solely responsible to restrict their supplies by not exceeding the purchase order quantity at any cost irrespective of the indents received by them from TANSI units and in case excess supply is effected by the supplier exceeding the ordered quantity of the purchase order, the supplier shall forego the cost of the excess supply effected by them. It is also mandatory that the supplier should send their Weekly report to Manager (Production-I) i/c.,.
31. On satisfactory completion of the entire Supply within Six months as per the Purchase order, the supplier shall produce their bills for payment along with B To B summary.
32. The bills of the supplier shall be paid in a period of 45 days only after ensuring that the credit for the GST is reflected in GSTR-2A at our end.
33. The payment shall be made by deducting any statutory recoveries such as Income Tax etc.,
34. The Supplier / Successful bidder shall be responsible for replacing the inferior quality of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) in a period of **7 days** on getting intimation from TANSI as otherwise in lieu of quantum of inferior quality of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020), purchase will be made from other sources and payment will not be made for such inferior quality of materials. If the inferior quality materials are supplied by the supplier frequently action will be initiated to cancel the purchase order together with forfeiture of EMD and Security deposit.

- 35.If the supplier/ successful bidder shall not supply the material of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) in the schedule period of **10 days**, the penalty as imposed by the customer of TANSI or Liquidated Damages of half percent (0.5%) on the contract value for every week at the maximum of 10% on delay in execution of the purchase order whichever is higher shall be recovered from the bills produced by the Supplier. Therefore the period of supply in **10 days** is essential of the contract.
- 36.The supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6"as per IS:12823:2015 (Reaffirmed 2020) within the Contract Period shall be subject to force-majeure. The delayed supplies on account of the following force majeure shall not be liable for delay in settling the payments to the supplier:
- a. Natural phenomena such as floods, drought, earthquakes and epidemics.
  - b. Act of any Govt. Authority domestic or foreign, such as wars declared or undeclared quarantines, embargoes, licensing control on production or distribution restrictions.
  - c. Accident and disruptions such as fire, explosion, Break down of essential machinery or equipments and break down of electricity etc. for which proof of evidence should be produced.
- 37.Self Attested in respect of the firm are not under the black list is to be upload in company"s letterhead.
38. No Child labour should be deployed for this work.
- 39.The period of contract for the supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) as per the Purchase Order to the successful Tenderers/ Bidders is for a period of Six months from the date of issue of Purchase order by TANSI.
- 40.The legal dispute shall be applicable within jurisdiction of Chennai by both Contractor and TANSI.

#### **41. BAR OF JURISDICTION**

Save as otherwise provided in Tamil Nadu Transparency in Tender Act 1998 no order passed or proceeding taken by any officer or authority under this Act shall be called in question in any Court, and no injunction shall be granted by any court in respect of any action taken or to be taken by such officer or authority in pursuance of any power conferred by or under the above act.

#### **42. APPEAL**

Any Bidder aggrieved by the order passed by the Tender accepting Authority under Section-10 of the Tamil Nadu Transparency in Tenders Act 1998 may prefer an appeal to the Government Forum within 10 (Ten) days from the date of receipt of order.

43. Formalities to be adopted by the Bidders of Border countries and their Agencies during Participation in TANSI Tender as Prescribed by Government of India.

#### **MODEL CLAUSES FOR TENDERS**

- I. Any bidder from a country shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
- II. "Bidder" (including the term „tenderer“, „consultant“, or „service provider“ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. "Bidder from a country which shares a land border with India" for the purpose of this Order means:-
  - a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country; or

- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

IV. The beneficial owner for the purpose of (iii) above will be as under:

1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.
  - a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. Of shares or capital or profits of the company;
  - b. "Control" shall include the right to appoint majority of the directors or to control the management of policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
3. In case of an unincorporated association of body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent of more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control of ownership.

V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

- VI. [To be inserted in tenders for Works contracts, including Turnkey contracts] The successful bidder shall not be allowed to sub-contract works to any contractor from a country shares a land border with India unless such contractor is registered with the Competent Authority.

Model Certificate for Tenders (for transitional cases as stated in Para 3 of this Order)

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered”.

Model Certificate for Tenders

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

Model Certificate for Tenders for Works involving possibility of sub-contracting

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

Model Certificate for GeM:

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this vendor/bidder are not from such a country or, if from such a country, have been registered with the Competent Authority. I hereby certify that this vendor/bidder fulfill all requirements in this regard and is eligible to be considered for procurement on GeM. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

**Seal with Signature of the Bidder/Tenderer**

**SCHEDULE-A**  
**TECHNICAL SPECIFICATIONS**

<b>Sl. No.</b>	<b>Description</b>	<b>Total Required Qty. in Sq. Ft. (Approx.)</b>
1.	Pre-laminated (BSL) particle board of <b>6mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6"	1642
2.	Pre-laminated (BSL) particle board of <b>9mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)	13136
3.	Pre-laminated (BSL) particle board of <b>18mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)	209214
4.	Pre-laminated (BSL) particle board of <b>25mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)	18876
5.	Pre-laminated (BSL) particle board of <b>30mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6"	26272
<b>DELIVERY PLACE</b>		
1. TANSI Furniture Works, Guindy 2. TANSI Educational Kits Project , Guindy 3. TANSI (NABARD) Project- Guindy 4. TANSI Engineering Works – Guindy 5. TANSI Project Cell, Erode 6. TANSI Fabrication Works, Palani 7. TANSI Project Cell, Ranipet		

**Note:**

- **Application of BSL particle board: Interior Furniture Manufacturing.**
- The bidders who are participating in the Tender should produce the sample catalogue to TANSI Corporate Office while uploading their offers in the tender. The Successful bidder who have completed the technical bid should ensure that the price being uploaded by them are according to the quality of the samples of catalogue. In other words the successful bidder who are getting purchase order from TANSI should supply the materials on par with the sample of catalogue produced at the time of offering their bids in the Tender.
- The "L1" bidder shall produce catalogue to all TANSI Units who are listed out in the Tender.
- The Shades of the Pre-laminated particle board are available at TANSI Corporate office, Guindy, Chennai. Colours /Shades might change during placing Indent by TANSI Units.

**Seal with Signature of the Bidder/Tenderer**

**SCHEDULE-B**

**QUESTIONNAIRE**

Sl. No.	Description	
1.	Tender No. :	<b>Rc. No.0119/PA/2024</b>
2.	Supply Details:	Procurement of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 4" as per IS:12823:2015 (Reaffirmed 2020).
3.	Period of Contract : Period of Supply :	<b>Six months (180 Days)</b> <b>10 days</b>
4.	Validity :	<b>180 days</b>
5.	EMD Amount to deposit:	<b>Rs.1,69,000/-</b> [Rupees One Lakh Sixty Nine Thousand Only]

**INSTRUCTIONS**

- a) Strike off, whichever is not applicable
- b) Separate sheets should be used, wherever necessary.

SL. No.	Particulars	Bidders to Fill and upload with (BoQ)
I	Tender No. and date	
II	Supply of	
III	Period of Contract	
IV	Validity	
VI	EMD Amount Paid	
<b>1.</b>	<b>Name and Address of the Firm / Company</b>	
a)	Registered office	
b)	Factory / work Address	
c)	Fax No.	
d)	Telephone No.	



e)	Mobile No.	
f)	e-mail ID	
g)	GSTIN No.	
h)	PAN No.	
<b>2.</b>	<b>Name, Designation &amp; Address of the person signing the tender</b>	
<b>3.</b>	<b>Firm/Company details</b>	
a)	Whether the Company is Small Scale / Medium Scale / Large Scale Unit/ MSME (Udyam) Firm.	
b)	Registration No.	
<b>4.</b>	<b>Bidders Bank Details</b>	
a)	Name of the Account Holder	
b)	Account No	
c)	Name of the Bank	
d)	Name of the Branch	
e)	IFSC code of the Branch	
<b><u>TICK WHICHEVER IS APPLICABLE</u></b>		
<b>5.</b>	<b>VALIDITY</b>	
a)	Whether your offer is valid for a period of 180 days from the opening of Technical bid	<b>YES / NO</b>
<b>6.</b>	<b>PRICE</b> As per Bill of Quantity (BoQ)	<b>YES / NO</b>
a)	Whether the price quoted is <b>FIRM</b> from the date of receipt of award of contract	<b>YES / NO</b>

<b>7.</b>	<b>Whether agreeable to the following Clauses</b>	
a)	Payment Terms	<b>YES / NO</b>
b)	Security Deposit cum Performance Guarantee	<b>YES / NO</b>
c)	Liquidated Damages at (0.5%) levied per Week	<b>YES / NO</b>
d)	Jurisdiction of legal Proceedings	<b>YES / NO</b>
e)	No legal proceeding pending before the Court	<b>YES / NO</b>
f)	No orders Issued Black listing the firm by Central /State Government Departments	<b>YES / NO</b>
g)	Not engaging of any child labour	<b>YES / NO</b>
<b>8.</b>	<b>Whether the following documents Uploaded</b>	
a)	Proof for EMD paid through RTGS/NEFT	<b>YES / NO</b>
b)	Proof for exemption of EMD	<b>YES / NO</b>
i)	Documentary evidence for EMD exemption MSME (Udyam) Certificate uploaded	<b>YES / NO</b>
ii)	Undertaking in non judicial paper of value not less than Rs.100/-	<b>YES / NO</b>
c)	Income Tax returns for the last Three Assessment years (2021-2022, 2022-2023 and 2023-2024)	<b>YES / NO</b>
d)	Proof for GST Registration Certificate and Photo/Xerox copies of <b>FORM GSTR-3B</b> for the last 6 months (From August 2023 to January 2024) Or Last 2 quarterly returns (Form GSTR from July 2023 to December 2023)	<b>YES / NO</b>
e)	Proof for PAN	<b>YES / NO</b>
f)	Cumulative Performance for the last 3 financial years for value not less than Rs.84.67 Lakh (Tender related item Invoice/ Bill Copies to be uploaded (2020-2021, 2021-2022 and 2022-2023). <b>Purchase order copies will not be considered.</b>	<b>YES / NO</b>

g)	Cumulative Turnover for the last 3 financial years not less than Rs.2.54 Crore (2020-2021, 2021-2022 and 2022-2023 (Copies to be Uploaded).	YES / NO
h)	Schedule –Bill of Quantity (BOQ)	YES / NO
i)	Schedule-C – Declaration Form	YES / NO
j)	Self Production Declaration Certificate of the Manufacturer in their Letter head have been uploaded as per <b>Schedule-D</b> (Or) Sole Distributor/Dealer certificate for Dealership of the Tendered Item by the Tenderer/ Bidder obtained from the Manufacturer"s letter head have been Uploaded <b>as per Schedule-D</b>	YES / NO
k)	All the Original Tender Documents should be signed and uploaded	YES /NO
l)	<b>Factory visit confirmation letter:</b> If Manufacturer participates directly, letter to the effect that they have No Objection for the Factory Visit to be Inspected by TANSI Officials to be uploaded in their Letter Head as per <b>Schedule-E</b>	YES /NO
m)	<b>Factory visit confirmation letter</b> If Sole Distributor/Dealer participates in the tender, a letter from the Manufacturer should be obtained in the letter head for the inspection by TANSI Officials to the factory of the manufacturer as per <b>Schedule-F</b> to be uploaded	YES /NO
n)	Schedule-B – Questionnaire Furnished	YES /NO
o)	Valid BIS Certification of IS: IS:12823:2015 (Reaffirmed 2020) be uploaded	YES /NO
p)	Brand Name	

**UNDERTAKING**

I, ....., Sole Proprietor/Partner of M/s.....

.....  
furnishing undertaking that the details given in the above **QUESTIONNAIRE**  
are correct to the best of my knowledge and I agree to abide by all your Tender/  
Purchase Order terms and conditions.

<b>COMPANY SEAL:</b>	<b>SIGNATURE OF THE TENDERER</b>	:
	<b>NAME</b>	:
	<b>DESIGNATION</b>	:
	<b>DATE</b>	:

**Seal with Signature of the Bidder/Tenderer**

**SCHEDULE-C**

**TENDER ACCEPTANCE LETTER AND DECLARATION FORM**

**[To be signed with company seal on letterhead and uploaded in the technical Bid. Strike off, whichever is not applicable]**

Date:

To  
**THE GENERAL MANAGER,**  
TAMIL NADU SMALL INDUSTRIES  
CORPORATION LTD (TANSI),  
A-28, Thiru- Vi- Ka Industrial Estate,  
Guindy, Chennai,  
Tamil Nadu- 600 032.

**Sub: Acceptance of Terms & Conditions of e-Tender.**

e-Tender Id. No: .....dt:.....

Name of the Items: Procurement of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020).

Dear Sir,

I/We have downloaded / obtained the tender document(s) for the supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) from the web site(s) namely.....as per your advertisement, given in the above mentioned website(s)

- 1) I/We hereby certify that, I/We have read the entire terms and conditions of the tender documents from page No. .... To..... (Including all documents like annexure(s), schedule(s), etc.,) which form part of the contract agreement and I/We shall abide hereby the terms / conditions / clauses contained therein.
- 2) The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
- 3) I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) corrigendum(s) in its totality / entirety.
- 4) Having examined the Tender together with the accompanying schedules etc., we hereby offer to execute the supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) covered as per Specification at the rates entered in the attached schedule of prices.

- 5) We agree to furnish security Deposit in the form of RTGS/ NEFT/ Bank Guarantee to the extent of 5% of the order value (All-inclusive price) within 15 days from the date of issue of Purchase Order.
- 6) Our company is not a potentially Sick Industrial Company or a Sick Industrial Company in terms of Section-23 and Section-15 of the Sick Industrial Companies (Special Provisions) Act, 1985.
- 7) I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
- 8) I/We certify that all information furnished by our Firm is true and correct and in the event that the information is found to be incorrect/untrue or in case any provisions of this tender are found violated, then your Department/ Organization shall without giving any notice or reason therefore, summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the entire EMD absolutely.
- 9) The supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) is guaranteed for a period of Twelve months and if any defect is found on the Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) of Finished Goods within the guarantee period of Twelve months such material will be supplied at free of cost immediately by not getting back the defected of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020).
- 10) I/We shall be responsible for replacing the inferior quality of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) within a period of 7 days on getting intimation from TANSI as otherwise in lieu of quantum of inferior quality of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020). Purchase will be made from other sources and payment will not be made for such inferior quality of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020). If the inferior quality materials are supplied frequently by us, then action will be initiated to black list the contractor.
- 11) I/We hereby agree to receive the payment of Supplied materials bills after deducting statutory recoveries such as TDS on GST as per income tax prevailing tax laws in force.
- 12) I/We hereby agree to get refund interest free 5% Security Deposit amount after the expiry of Guarantee period.

13) I/We hereby agree the Legal jurisdiction at Chennai only if any legal dispute is arisen in future.

14) I/We do hereby agree and undertake to abide all the terms and conditions stipulated in “**Instruction to Tenderers**” and “**Questionnaire**” apart from those that have not been classified in this acceptance letter.

**Yours faithfully,**

**COMPANY SEAL:**

**SIGNATURE OF THE TENDERER:**

**NAME :**

**DESIGNATION :**

**DATE :**

**SCHEDULE-D**

**CERTIFICATE**

**[To be signed with company seal on letterhead and uploaded in the technical Bid. Strike off, whichever is not applicable]**

To  
**The General Manager,**  
Tamil Nadu Small Industries Corporation Limited (TANSI),  
A-28, Thiru Vi-Ka Industrial Estate,  
Guindy, Chennai,  
Tamil Nadu-600 032.

**Dear Sir,**

**Sub:** Supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) - Submission of Tender by the Manufacturer/Sole Distributor/ Dealer – Reg.

**Ref:** Your Tender No.**0119/PA/2024**, Due on: .03.2024.

\*\*\*\*\*

We..... are the Original manufacturers of .....Brand Name ..... Since we are participating in Tenders directly / we are not participating in Tenders directly, we authorize M/s. .... who are our Sole Distributors/dealer to quote for the Tender **No.0119/PA/2024**, due on .03.2024 for our product and to accept orders directly for supply from our plants un-interruptedly and we assure you in the event of their being successful in winning this contract, we will supply the Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) promptly.

Yours faithfully,

Date:

**Signature of the Authorized Signatory with Designation and seal**



**SCHEDULE-E**

**FACTORY VISIT NO OBJECTION CERTIFICATE [FOR MANUFACTURER]**

**[To be signed with company seal on letterhead and uploaded in the technical Bid. Strike off, whichever is not applicable]**

To  
**The General Manager,**  
Tamil Nadu Small Industries Corporation Limited (TANSI),  
A-28, Thiru Vi-Ka Industrial Estate,  
Guindy, Chennai,  
Tamil Nadu-600 032.

**Dear Sir,**

**Sub:** Supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)- Submission of Tender by the Manufacturer/ Sole Distributor/Dealer-No objection Certificate regarding factory/ Office Visit by TANSI"s Officials- Reg.

**Ref:** Your Tender No. **0119/PA/2023**, Due on: .03.2024.

\*\*\*\*\*

We are having our own factory located at ..... for the manufacture of ..... by using raw material of ..... (Brand Name) furnishing the following assurances:

- ❖ Supply the Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) directly to you on becoming successful Tenderer.
- ❖ Hereby agree for our Factory visit by the TANSI officials as for the capacity/ability of our factory in respect of supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020). TANSI officials can also verify our records as for the fulfillment of the statutory obligation and turnover of our factory.
- ❖ Able to supply the ordered quantity of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) before due date as fixed by TANSI in their Purchase order to be issued for the Tender No.**0119/PA/2024**, due on .03.2024.

Date:

Yours faithfully,

**Signature of the Authorized  
Person with Designation and seal**

**SCHEDULE-F**  
**FACTORY VISIT NO OBJECTION CERTIFICATE**  
**[FOR SOLE DISTRIBUTOR/ DEALER TO BE FURNISHED BY MANUFACTURER]**  
**[To be signed with company seal on letter head and uploaded in the technical Bid. Strike off, whichever is not applicable]**

To

**The General Manager,**

Tamil Nadu Small Industries Corporation Limited, (TANSI)

A-28, Thiru Vi-Ka Industrial Estate,

Guindy, Chennai-32.

**Dear Sir,**

**Sub:** Supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) - Submission of Tender by the Manufacturer/Sole Distributor/ Dealer – No Objection Certificate regarding factory/ Office Visit by TANSI's Officials – Reg.

**Ref:** Your Tender No. **0119/PA/2024**, Due on: .03.2024.

\*\*\*\*\*

We are the Original Manufacturer of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020), since we are not participating for the tender directly and we hereby authorize M/s..... to participate in tender.

We are having our own factory located at ..... for the Manufacture of ..... by using raw material of M/s..... Brand Name..... and supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) to our Sole Distributor/ Dealer and they will in turn supply indented quantity by TANSI on becoming successful Tenderer.

- ❖ We also hereby agree for our Factory visit by the TANSI officials as for the capacity/ability of our factory in respect of supply of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020).
- ❖ TANSI officials can also verify our records as for the fulfillment of the statutory obligation and turnover of our factory.
- ❖ Able to supply the ordered quantity of Pre-laminated (BSL) particle board of various Thickness and different shades size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020) before due date as fixed by TANSI in their Purchase order to be issued for the Tender No. **0119/PA/2024**, due on .03.2024.

Date:

Yours faithfully,

**Signature of the Authorized  
Person with Designation and seal.**

**Bill of Quantity (BoQ) Format**

Sl. No.	Description of Item	Approx. Qty. Req. in Sq. Ft.	Basic Rate per Sq. Ft. (Inclusive of Loading and Unloading and other charges if any)	GST @ 18%	Total Rate per Sq. Ft.	Grand Total Rate
1	2	3	4	5	6 (4+5)	7 (3 x 6)
1.	Pre-laminated (BSL) particle board of <b>6mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6"	1642	Please Don't Quote any Price in the Sheet			
2.	Pre-laminated (BSL) particle board of <b>9mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)	13136				
3.	Pre-laminated (BSL) particle board of <b>18mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)	209214				
4.	Pre-laminated (BSL) particle board of <b>25mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6" as per IS:12823:2015 (Reaffirmed 2020)	18876				
5.	Pre-laminated (BSL) particle board of <b>30mm</b> Thickness and different shades of size: 8" x 6" and 9" x 6"	26272				

**Seal with Signature of the Bidder/Tenderer**



- ii) If she/he revises any of the terms quoted during the validity period.
- iii) If she/he violates any of the conditions of the Tender No. \_\_\_\_\_,  
the tenderer undertakes not to revoke this guarantee till the contract is completed under the terms of contract.

The expressions, "tenderer" and the "Corporation" herein before used shall include their respective successors and assign the office.

NOW THE TENDERER HEREBY WITNESS THAT ALL THE TERMS AND CONDITIONS LAID DOWN AS ABOVE SHALL BE DULY OBSERVED AND FAITHFULLY PERFORMED AND THE SAME SHALL BE REMAIN IN FULL FORCE TILL THE COMPLETION OF THE CONTRACT

IN WITNESS WHEREOF THIRU

for and on behalf of the tenderer has signed this undertaking on the day, the month and year first above written.

In the presence of

Witnesses:

- 1.
- 2.

**SIGNATURE OF THE TENDERER WITH SEAL**